

## FREQUENTLY ASKED QUESTIONS (FAQ)

### NEW APPLICATION FOR PMSS

#### Que 1 - Who can apply for PMSS?

**Ans-** The dependent wards of Ex-Servicemen/ Ex-Coast Guard personnel and their widows (below officer rank only) who are studying in higher technical and professional degree courses can apply for PMSS. Wards of Civilians including Para Military Personnel are **NOT ELIGIBLE**.

#### Que 2 - How to Apply for Scholarship?

**Ans-** Application to be filled ONLINE by visiting KSB website [www.online.ksb.gov.in](http://www.online.ksb.gov.in). Hard copy/ paper application will not be entertained. For easy understanding a flow chart is available on KSB website under PMSS link 'How to Apply for Scholarship'.

#### Que 3 - What is the procedure to apply for PMSS?

**Ans-** First of all, ESM/ Widow/ Orphan visit Kendriya Sainik Board website [www.online.ksb.gov.in](http://www.online.ksb.gov.in) and register themselves with KSB website. After registration, login ID, password and a link will be automatically generated by system and sent to your E-mail mentioned in registration Part-I. Login to email ID which you have registered and click on the link which have been sent by KSB. Now you will be taken to login page of KSB. Click on PMSS tab under which three options will be displayed ie General Instructions, New Application & Renewal Application. Click on New Application under which further three options will be displayed i.e. How to Apply for Scholarship, List of Documents to be Uploaded and Apply Online.

#### Que 4 - What is the minimum percentage (%) in MEQ for PMSS?

**Ans** - Students should have scored 60% and above in Minimum Educational Qualification (MEQ) i.e 10+2/ Diploma/ Graduation to apply online.

#### Que 5 - What are the documents required for PMSS?

**Ans** - The following documents are required to be uploaded by the students while applying online :-

(a) Ex-Servicemen/ Ex-Coast Guard Certificate signed by ZSB/ Coast Guard HQ as per **Annexure-1 (ORIGINAL TO BE SCANNED AND UPLOADED)**. link <https://online.ksb.gov.in/writereaddata/download/New-Appln-Annexure-1.pdf>

(b) Bonafide Certificate duly filled up correctly and signed by Vice Chancellor/ Principal/ Vice Principal/ Dean/ Associate Dean/ Registrar/Dy Registrar/ Director/ Dy Director of the Institute/ College as per **Annexure-2 (ORIGINAL TO BE SCANNED AND UPLOADED)**. Link <https://online.ksb.gov.in/writereaddata/download/New-Appln-Annexure-2.pdf>

(a) Certificate from bank stating that Aadhaar Card of student is linked with his/ her bank account number as per **Annexure-3 (ORIGINAL TO BE SCANNED AND UPLOADED)**. Link <https://online.ksb.gov.in/writereaddata/download/New-Appln-Annexure-3.pdf>

(b) Matriculation Certificate for verifying the Date of Birth (**ORIGINAL TO BE SCANNED AND UPLOADED**).

(c) **Minimum Educational Qualification (MEQ)** certificate as applicable (10+2 Mark sheet/Graduation (mark sheets of 3 years/ all semesters)/ Diploma (mark sheets of all semesters). (**ORIGINAL TO BE SCANNED AND UPLOADED**).

(d) 1<sup>st</sup> page of Bank Pass Book (**preferably** PNB/SBI) clearly showing name of student and account number or cancelled cheque leaf showing name of student and account number (**ORIGINAL TO BE SCANNED AND UPLOADED**).

(e) Copy of PPO for category - 6 or the following supporting documents in case of Category 1 to 5 (**ORIGINAL TO BE SCANNED AND UPLOADED**) :-

Sl	Category	Supporting Documents
(i)	Category1	Army – Part II Order
(ii)	Category2	Navy – Gen form
(iii)	Category3	Air Force – POR
(iv)	Category4	and Copy of PPO supporting relevant category is endorsed.
(v)	Category5	Award Certificate Along with Gazette Notification

**Que 6 - Is there any provision to apply for PMSS in Second year of professional degree course?**

**Ans-** No, student has to apply in first year (except lateral entry courses) of professional degree course only. Students who have taken admission between 01 Apr to 30 Nov are only eligible to apply for PMSS.

**Que 7 - Is the copy of Discharge Book necessary along with application form?**

**Ans-** No, Discharge Book is not to be enclosed with application form. Only Annexure 1 of Application Form duly signed by Secretary/ Director of ZSB/ RSB/ Coast Guard HQs to be enclosed with application.

**Que 8 - Are diploma courses eligible for PMSS?**

**Ans** -No, only professional degree courses recognized by a government regulatory body such as AICTE, National Medical Commission (NMC) etc are eligible for PMSS.

**Que 9 - Are PG Courses allowed for PMSS?**

**Ans** - No, Only MBA and MCA are allowed for PMSS.

**Que 10 - Are B.Sc B.Ed/ BA+LLB integrated Courses eligible for PMSS?**

**Ans** - Yes, these courses are integrated and eligible.

**Que 11 - Is PMSS courses conducted abroad are eligible for PMSS?**

**Ans** - No, PMSS is applicable to the students who are studying in India only.

**Que 12 - What is the last date of submission of application form to apply for PMSS and how will I come to know about it?**

**Ans**- An advertisement is published in all the leading news papers across country in the month of Aug every year. Wide publicity is also ensured through RSBs/ZSBs. Student should apply online by visiting KSB website [www.online.ksb.gov.in](http://www.online.ksb.gov.in) latest by **30 Nov**.

**Que 13 - How will the students know about their selection in PMSS Merit List?**

**Ans**- On finalization of merit list, the same is uploaded on KSB website [www.online.ksb.gov.in](http://www.online.ksb.gov.in) and the same is also forwarded to all Rajya Sainik Boards (RSBs). Student can also monitor the progress of his/ her application on KSB website [www.online.ksb.gov.in](http://www.online.ksb.gov.in) in their database.

**Que 14 - How and when are subsequent payments made and what are the documents required?**

**Ans**- On declaration of result of each Academic Year (Sem 1st & 2nd–First Year, Sem 3rd & 4th – Second Year and so on.....), the student has to apply online on KSB website [www.online.ksb.gov.in](http://www.online.ksb.gov.in). For the benefit of students, user friendly flow chart is uploaded on the KSB website mentioning about the entire procedure under PMSS Renewal Application.

**Que 15 - If a student does not claim his/ her scholarship amount, then what would be the case?**

**Ans**- If a student does not claim his/ her scholarship by sending Payment-cum-Renewal Form on declaration of result of each academic year, then his/ her case would be closed for ever.

**Que 16 - How to acknowledge the amount received from Kendriya Sainik Board as Prime Minister's Scholarship?**

**Ans**- On receipt of scholarship amount from KSB, student is required to update Column 14 of Renewal Application by logging into his/ her KSB account using **Login ID & Password by entering 'DATE OF PAYMENT AND AMOUNT RECEIVED' (two separate columns)**. This is mandatory to meet audit requirement as well as to get benefit of PMSS otherwise scholarship will be cancelled and the money already paid will be recovered. SAVE BUTTON is provided at bottom of Column 14. This action has to be completed immediately on receipt of scholarship amount for each installment.

**Que 17 - How many wards of an ESM are eligible to apply for PMSS?**

**Ans** - Only **TWO WARDS** of an ESM are eligible to apply for PMSS.

**Que 18 - If a student has already availed PMSS in the past, can he again apply for PMSS?**

**Ans** - No. PMSS is allowed for one course only.

**Que 19 - If a student does not pass, then will he/ she get the scholarship amount in subsequent year?**

**Ans**- The student has to score 50% marks in each semester/ academic year, then only he/ she will get his/ her PM scholarship amount. Failing to score 50% marks or get RA/fail in any subject/ semester or in any academic year, his/ her scholarship to be closed forever.

**Que 20 - Can a selected student change the course and college?**

**Ans**- Yes. The selected students are allowed to change their course in first year only if the changed course is included in the Approved List of Courses for PMSS. For change of course in 2<sup>nd</sup> or subsequent year, kindly refer para 15 of Important Instructions for PMSS uploaded on KSB website [www.online.ksb.gov.in](http://www.online.ksb.gov.in) under link PMSS–New Application–How to Apply for Scholarship.

**Que 21 - Can I get scholarship if I am a civilian/ ward of Para-military personnel/ Ward of central armed forces police?**

**Ans**- No, this scholarship is awarded to the wards and widows of Ex-servicemen who have served in Army, Navy, Air Force and Coast guards.

**Que 22 - Is seeding of student's Aadhaar card with student's Bank Account Number is necessary for scholarship?**

**Ans**- Yes, it is mandatory requirement for payment of scholarship.

**Que 23– Can I apply for a course which is not listed in approved list of courses?**

**Ans** - No, your application will be rejected.

**Que 24 – How to convert CGPA (Cumulative Grade Point Average)/ GPA (Grade Points Average)/ CPI (Cumulative Performance Index) for calculating the aggregate percentage?**

**Ans**- Conversion formula is generally given in the original mark sheet issued by the university. Student is required to upload the university issued percentage conversion formula along with the marks sheet. If conversion formula is not provided in the marks sheet please visit to respective university web site.

**Que 25 – Can I send physical application for award of PMSS?**

**Ans** - No. Only apply online on KSB website [www.online.ksb.gov.in](http://www.online.ksb.gov.in).

**Que 26 – What should I do, if the mark sheets are issued by the university at the end of entire course duration?**

**Ans** - You can download Annexure-4 link available on KSB website [www.online.ksb.gov.in](http://www.online.ksb.gov.in) and upload it along with computer generated mark sheets signed by Controller of Examination/ Registrar (Examination) while applying for 2<sup>nd</sup> and subsequent installment of scholarship.

**Que 27 – What should I do if I get unsolicited e-mails/ calls asking for bank account details of personal details?**

**Ans** - Do not respond to unsolicited mails or calls. Only respond to KSB official e-mails ID which is [jdpmssksb-mod@gov.in](mailto:jdpmssksb-mod@gov.in).

**Que 28 - Can I send computer generated mark sheets?**

**Ans** - No. Original mark sheets of both semesters/ academic year issued by the university to be scanned and uploaded.

**Que 29 – If I fail in any subject/ semester/ academic year, can I get scholarship even if I clear my subject in subsequent attempts?**

**Ans-** No. All subjects/ semesters/ academic year have to be cleared in first attempt only.

**Que 30 - How else can I get information about PMSS?**

**Ans-** We are also available on social media (Face book). Our Face book Account No is 'Pmscholarship scheme'. Please sent a friend request. All queries are addressed live. FAQ are available on our timeline of Face book. Regular updates are also posted on Face book.

**Que 31 - How long will I get scholarship?**

**Ans** - Scholarship is awarded for entire duration of course except the internship.

**Que 32 - If my application is showing 'New' in status column in my dash board, what does this mean?**

**Ans.** In the cases where application status is showing 'New' to the student dashboard, it indicates that the application is yet to be submitted by the ESM/Student and the application is still with the ESM/student's dashboard. In such cases, ESM/Student is required to open the application and click on save and forward button to submit the application for onward processing.

**Que 33 - Incase of any doubt, whom to be contacted for PMSS?****Ans** -The contact details of KSB are as under :-

<b>Ser</b>	<b>Appointment</b>	<b>Contact No/Email ID</b>	<b>Matter</b>
(a)	KSB Helpline	011- 20862449 <a href="mailto:ksbwebsitehelpline@gmail.com">ksbwebsitehelpline@gmail.com</a>	(i) Issue related to various schemes, latest status of application.
(b)	Website/ Technical Team	011- 20862449 Extension 215 ksbwebsitehelpline@gmail.com  <b>JD(Automation) (only for officers of ZSB/ RSB)</b> 011- 20867132 <a href="mailto:jdautomationksb-mod@gov.in">jdautomationksb-mod@gov.in</a>	(ii) Change of Password. (iii) Re-set of Password. (iii) Unable to login. (iv) Website functionality & technical issues. (v) Online Registration related issue.
(c)	Team PMSS	011-20862447 Extension 223 /224 <a href="mailto:jdpmssksb-mod@gov.in">jdpmssksb-mod@gov.in</a>	(i) Policy matters on PMSS. (ii) Information related to PMSS.